

Murrayfield Primary Academy
Introductory Academy Council Meeting
Thursday 9th May 2019

Chair: Mark Child

Vice Chair:

Council Members Present: Sue Rice

Minutes: Neil Winn

Apologies for absence: Mark Child, Sarah Woolven

Parent/carers numbers: 4

Meeting commenced: 3:30pm

Item	Discussion	Action
1.	Introduction and Apologies:	
2.	Communication: newsletter being posted home and attached to website is seen as great improvement as is the listing of events as soon as they are known. Could be more factual information on Facebook and Twitter.	Increase content of digital media to incorporate more factual information
3.	After school clubs: positive feedback, process for signing up etc. good. Need to consider food, cooking craft clubs and use of outside providers.	Research outside providers for additional clubs
4.	Breakfast club: introduction of bagels very positive, good take up, seen as a social event. Discussion about the need to charge for staff and how this could be reduced/removed.	Approach charitable organisations for additional funding
5.	Visits and trips: parents happy about the letter asking for contributions and it is clear. Visits have been good but are still needed for years 1, 2 and 5 who have not experienced a visit this year.	Trips/visits to be organised for Years 1, 2 and 5 before end of academic year
6.	Information: explanation of changes to catering which will happen next year. Sports day and summer concert to take place across the Paradigm Academies in Suffolk	

7.	Next steps: Rewards and certificates need to be given a higher profile. Positive reinforcement and celebration of pupil success.	Raise profile of Year 6 celebration assembly Increase number and profile of rewards across school
8.	Agree date and time for next meeting and suggested agenda items: date to be arranged for next half term – rewards and certificates linked to celebration	
9.	Open Forum: <ul style="list-style-type: none">•	
10.	AOB:	