

Attendees

Claire Willis (CW) - Principal

Claire Kalinowska (CK) - Academy Council Member and parent (minutes and chair)

Clair Tramontini (CT) - Academy Council Member and parent

Various parents/carers online

This is my first time chairing this meeting and taking minutes, I haven't done this in a couple of years now so bear with me. I have had technical difficulties which have added to the delay in getting the minutes typed up and distributed.

My apologies that information of the online meeting details went out so late for the parents and carers. We aim to do better in the future.

Thank you to all parents and carers who joined online.

1) **Inconsiderate and unsafe parking**

This is still a huge concern to many. Inconsiderate parking and precarious vehicle manoeuvres are a danger to our children and adults, both on the corner of St Edwards Road to the rear of the school and at the front.

Community Support officers sometimes visit these areas but have no long term effect in preventing unnecessary parking.

The council have promised a 20mph speed one and permanent bollards on the St Edwards Road corner. No time scale is known.

Parents and carers do have access to the car park of Murrayside Community Centre. There is also ample safe parking on nearby roads.

A parent mentioned that it would be helpful to have some sort of crossing patrol or support for the junction of Queensway, Ransome Road and Nacton Road. This can be difficult to navigate, especially with multiple cars parked on the verges, blocking a pedestrian's view.

There are area committee meetings coming up and we hope to have a couple of parent/carers present to further discuss this with the borough councillors and the road safety lead. If anyone else wishes to attend, the details are - North East area committee meeting. 7pm. 16th November. Ransomes Sports Pavilion.

Please report any near misses to the office so that we can collate the information to forward to the council.

A/P CW to provide borough councillor names to CK

2) **Slow Communications**

Some parents/carers have mentioned that information needed is slow to come out to us. Specific mention was made to days for swimming and PE. I have already spoken to the office team and they hope to be able to provide this sooner in the future.

In relation to when the pool is unavailable, unfortunately this is due to the chemical levels and cannot be predicted. Readings are taken 3 times a day and if the levels are not within the safe limits, swimming cannot go ahead.

3) Swimming Pool

Curtis took his swimming instructor exams over the summer holidays, so we now have two fully trained swim instructors.

New showers have been fitted, so the children can rinse off after a lesson. The pool also has new filters and a new boiler.

4) Toilet access

A parent/carer on the Murrayfield parents Facebook group had asked that access to the toilet during lesson time be mentioned. Their children in classes 3A and 5B had not been allowed to go during lessons. As no-one else had reported the same concerns, CW will discuss with the class teachers.

This has been mentioned at previous meetings and children are allowed to go during lessons, however they are encouraged to use the toilet during break times.

5) Year 2 teachers

Mumtaz had to start maternity leave earlier than planned, so agency staff have been used while the work is done to find maternity cover. Short listing was taking place on the day of the meeting.

6) Injury notifications

A few parent/carers had expressed concern over the lack of notification of injuries during break times. CW was aware of a couple of more serious incidents and is in communication with those families, but has asked for names of other parents so she can look into what happened.

A/P CK to check that those involved are happy for their names to go to CW. Then to forward to CW.

CW explained the systems in place for first aid provision and incident notification to parents/carers.

One half of all Murrayfield staff are now first aid trained. During break times there are 5 adults on duty in the KS1 playground and 4 in the KS2 playground. The adults now wear fluorescent vests to make it easier for the children to identify them. (NB - since this meeting KS2 playground has been divided by cones to keep the yr3/yr4 and yr5/yr6 children separate).

Staff have access to a specific tablet that any injuries are recorded onto. This automatically sends a notification to the child's form teacher. If the injury is to the head, or the child needs further attention a message is also automatically sent to the parent/carer.

This system also creates an 'air form' for every incident. These are all viewed centrally within the Academy Trust to consider if there are safeguarding concerns or if further measures need to be put in place.

If anyone feels that the system has not worked, please contact the office.

7) Lunch

Some children have reported not getting what they have requested at lunch time. They feel that it is taking a long time to get their food. There was especially some upset around the special space themed day, when much of the advertised food was not available.

CW explained that she is aware of the problems experienced. She has escalated this to both the supervisor of the Lunchtime Company (who are our meal providers) and the Trusts Chief Financial Officer.

We now have a different head chef and CW has seen that production of food is faster.

The timing of the sittings have been adjusted so that children have more time to play.

The Space theme day was a problem due to the expected food deliveries from the supply company not arriving when due. The kitchen staff had to try to supply alternatives from local shops, meaning that they could not source everything, especially the rocket lollies.

8) Uniform clarification

Jumpers/cardigans should be royal blue; either plain or with the school logo.

White or pale blue polo shirts.

Grey or black skirt or trousers.

In summer tailored grey or black shorts may be worn.

No cycling shorts or leggings unless worn under a skirt/dress.

No hoodies unless they are the school leadership team items.

PE- white t-shirt or polo shirt. Black shorts (cycling shorts if knee length) or jogging/sports trousers.

Parents/carers of children with incorrect uniform will be approached and allowed time to source the correct items.

9) Smoking near the gate

Please could adults refrain from smoking near the front gate. The smoke drifts into the playground.

A/P CW to source and a no smoking sign and have it fitted at the gates.

10) Adult conversation in the playground

Could all adults please be aware of the suitability of the content and language of conversations in the playground at drop off and pick up.

11) Lost Property

Lost property is in the boxes in the reception area. Coats and bottles are stored in the office, so please ask the office staff if any have gone missing. The younger classes also have lost property boxes in them, so your child may need to check there first.

To aid in items being reunited, please put your child's name in their clothing.